



**Office of the Chief Executive Officer  
Shri Mata Vaishno Devi Shrine Board, Katra**

No. CO/Pur/Civil/24/09/5038  
Dated: 22.03.2025

**REQUEST FOR INVITING QUOTATION**

SMVDSB invites sealed quotations for purchase of following material from Principle manufacturers or their authorized distributors / dealers and reputed suppliers:

Description of Item	Approx. Req. Qty.	Brand / Make	EMD
Non-Trade PP Cement of 50 Kg Capacity each as per IS 1489 Part 1 and 2 (1991)	5000 Nos.	Ambuja / ACC / Bangur / Ramco / Shree Cement / Ultra Tech.	Rs. 36,500/- (in the shape of CDR/FDR/TDR pledged to FA/CAO, SMVDSB, Katra or NEFT/RTGS in the official A/c of SB.)

Prospective bidders may kindly send the sealed quotation along with relevant documents for the supply of the same giving full details in sealed cover viz. NET price (inclusive of GST & other taxes, loading, unloading, labour Charges, toll tax, F.O.R. Engineering Store, Banganga, Katra) and other conditions of sale including special discount to SMVDSB.

Sealed quotations addressed to Asstt. CEO (VB), Shri Mata Vaishno Devi Shrine Board, Central Office, Katra should reach through Speed Post / Registered Post / reputed courier or be personally handed over to the Purchase Section by or before **27.03.2025 upto 02:00 PM** positively, the quotations shall be opened on the same day or any other convenient day in presence of firms who choose to remain present on the occasion.

**RFIQ – Cement**

**RFIQ No. CO/Pur/Civil/24/09/5038    Dated: 22.03.2025**

**Terms and Conditions:**

1. This is just a RFIQ and not a Purchase Order.
2. Rate should be NET inclusive of all taxes, loading, unloading, labour charges, toll tax and other taxes / charges having special discount to SMVDSB and the same shall be delivered at Engineering Store, Banganga, Katra within the period mentioned in the subsequent Purchase Order. However, Donations to Shri Mata Vaishno Devi Shrine Board, Katra are exempted from Income Tax under Section 80-G of the Income Tax Act.
3. Prospective bidders are requested to send the sealed quotations by or before 27.03.2025 upto 02:00 PM, quotations after due date and time shall not be accepted.
4. The material to be supplied should be from the brands / make mentioned in the RFIQ. Any change in the Brand / Make shall be out rightly rejected.
5. The quantity mentioned in the format is indicative in nature and can be increased / decreased substantively according to the requirement.
6. The successful firm shall deliver the complete material **as per following schedule from the date of issuance of Purchase order:**

Qty. to be supplied	Time period
1500 Bags	within 1 <sup>st</sup> week
1500 Bags	within 2 <sup>nd</sup> week
1500 Bags	within 3 <sup>rd</sup> week
500 Bags	with in 4 <sup>th</sup> week

7. The participating firms shall have to deposit an **EMD** amounting to Rs. **36,500/-** (Rupees Thirty six Thousand Five Hundred only) in the shape of CDR/FDR/TDR drawn from any nationalized bank pledged to FA/CAO, SMVDSB payable at Katra along with the offer. The participating firms may also deposit the EMD amount through **NEFT/RTGS** in the official A/c of Shri Mata Vaishno Devi Shrine Board - Bank Name: J&K Bank, Account No. 0235040500001804, IFSC – JAKA0KATTRA ("0" Zero). EMD in the shape of Demand Draft shall not be accepted. Also, no exemption for non submission of EMD is allowed.

**Seal & Signature of the bidder**

**K.T.O**

8. The Earnest money of the Successful bidder shall be retained as Security deposit which shall be released only after the successful delivery of the complete material as per the Purchase Order whereas the EMDs of the unsuccessful bidders shall be immediately released after the issuance of Purchase Order in favour of the successful firm.
9. Furnishing of EMD for an amount less than the stipulated amount mentioned in the RFIQ quoting the exemption as Small Scale Industries or any other reason shall not be entertained and the quotation / offer submitted by the firm shall be rejected outrightly.
10. The material to be supplied shall be of original make only. Any deviation from the same shall tantamount to rejection of the supplied material and action under rule shall be initiated.
11. **The material to be supplied shall be from the fresh stock and date of packaging of cement bags should not be more than 45 days on the date of delivery.**
12. Shrine Board Reserves the right to split the demand among two or more firms.
13. Shrine Board Reserves the right to cancel the RFIQ without any prior notice.
14. No Advance payment shall be made. The payment shall be made after receipt and proper inspection of each consignment within a period of 20 days from the date of issuance of GR.
15. No extra payment shall be made to the firm on account of the escalation in the material cost, transportation / labour charges during the period of contract.
16. The material shall be strictly as per the requirement / specifications of Shrine Board.
17. The supplier has to mention the price of the material, CGST & SGST separately, while raising the bills of supply.
18. Kindly quote the rate of the same brand as required by Shrine Board.
19. THE RATES SHOULD STRICTLY BE QUOTED ON THE FORMAT ENCLOSED WITH RFIQ AND AS PER THE SPECIFICATION / UOM / REQUIREMENT. ANY DEVIATION FROM THE SAME SHALL TANTAMOUNT TO REJECTION OF THE OFFER / RATES QUOTED BY YOU. *Kindly note that the ISI is not a brand / make of the product.*
20. On receipt, the material shall be inspected / checked by our Inspection Committee and if found of inferior quality/defective, the same will be rejected and the Board shall be at liberty to have the same procured from open market at the risk & cost of the supplier whereby the original supplier shall be liable to pay the extra cost, if any, involved in the process. The Competent Authority, however, may accept the replaced material within the delivery period if it conforms to the approved specifications.
21. The successful firm shall furnish the following quality test reports in respect of each lot along with the delivery at ES, Banganga: (Insoluble Residue, Loss of Ignition, Fineness Test, Soundness Test, Setting Time, Comprehensive Strength, Transverse Strength Test, Drying Shrinkage, Chemical Testing, Fly Ash Testing etc.).
22. The prospective bidders who qualify such parameters as mentioned above may only participate in the said RFIQ and the successful firm has to furnish the required test reports etc. in respect of each lot along with the delivery.
23. In case the material is not delivered within the delivery period, the supplier is liable to penalty for the delay i.e. i) upto 07 days @ 0.5% ii) from 8<sup>th</sup> day upto 15<sup>th</sup> day @ 1% iii) from 16<sup>th</sup> day upto 22<sup>nd</sup> day @ 1.5% and iv) from 23<sup>rd</sup> day to 30<sup>th</sup> day @ 2% shall be imposed on each pending item as per the approved rate / quantity mention in the PO of the value of the pending supplies.
24. In case of incomplete supply, an amount equal to 2% of the non supplied material shall be deducted from the due payment of the supplier.
25. In case the material is not supplied even after the lapse of penalty period, the purchase order deemed to have been cancelled and the firm shall be debarred from any further dealing with SMVDSB for a period of 03 years and EMD of the firm shall be forfeited without any communication.
26. The Shrine Board reserves the right to reject, accept or prefer any quotation in part or full without assigning any reason whatsoever at any stage. Shrine Board also reserves the right to re-invite the quotations at its sole discretion.
27. The Shrine Board reserves the right to negotiate the quoted rates, terms and conditions with the lowest bidder or any of the other bidder on quality basis to ascertain the suitability of the acceptable offer.
28. Conditional, illegible, ambiguous quotation (s) and quotation (s) received after the stipulated date and time shall be outrightly rejected.

**Seal & Signature of the bidder**

**K.T.O**

29. In case of any dispute arising between the parties during supply of the material and all matters connected therewith shall be referred to the arbitrator to be appointed/nominated by the CEO of SMVDSB under The Arbitration and Conciliation Act, 1996, whose decision shall be final and binding upon both the parties and CEO being an official of the Board, shall be no basis/condition/ground for the tenderer to object thereto.
30. However on failure of arbitration, the dispute / matter will be subjected to the jurisdiction of Civil Court at Katra, Reasi & Jammu.
31. The competent authority, SMVDSB reserves the right to terminate the supply order during its validity if not in conformity to the specifications and terms & conditions of RFIQ / Purchase Order.

**Sd/-**  
**(Vipan Bhagat), JKAS**  
**Asstt. Chief Executive Officer**

**Seal & Signature of the bidder**

**PRICE BID**  
(on the letter head of the firm)

To,

**Asstt. CEO (VB)**  
Shri Mata Vaishno Devi Shrine Board  
Katra.

**Subject: Quotation for the Supply of Cement.**

**Ref. No.: RFIQ No: CO/Pur/Civil/24/09/5038 Dated: 22.03.2025**

Sir,

I, \_\_\_\_\_ representative / proprietor from M/s \_\_\_\_\_  
\_\_\_\_\_ hereby submit my following rates for the supply of Non-Trade PP  
Cement of 50 Kg Capacity each as per IS 1489 Part 1 and 2 (1991) and as per the requirement of  
Shrine Board, NET rates inclusive of GST, freight, loading, unloading, labour charges, toll  
tax and other taxes / charges F.O.R. Engineering Store, Banganga, Katra:-

Description of Item	Approx. Req. Qty.	Brand / Make Offered	NET Rate <u>(inclusive of GST, freight, loading, unloading, labour charges, toll tax and other taxes / charges)</u> F.O.R. Engg. Store, Banganga, Katra.	
Non-Trade PP Cement of 50 Kg Capacity each as per IS 1489 Part 1 and 2 (1991)	5,000 Nos.			per bag.

I affirm that the above quoted rates are inclusive of GST, freight, loading, unloading, labour charges, toll tax and other taxes / charges and F.O.R. Engineering Store, Banganga, Katra.

I further affirm that I have read and fully understood the RFIQ notice and agree to abide by all the terms and conditions laid therein, which are being signed in token of my acceptance. In case, I fail to abide-by the conditions or upto the entire satisfaction of the Shrine Board, I shall be liable to the penalties under rules. I further hereby declare that my firm is not blacklisted.

Yours faithfully,

Seal & Signature: \_\_\_\_\_

Name of the Firm: M/s \_\_\_\_\_

Person's Name: \_\_\_\_\_ Contact No: \_\_\_\_\_

E-mail Id: \_\_\_\_\_ Full Address: \_\_\_\_\_

**\*Please read terms and conditions before submitting the quotation.**