



# **Office of the Chief Executive Officer** **Shri Mata Vaishno Devi Shrine Board, Katra**

## **Request for Inviting Quotation**

SMVDSB invites sealed quotations (on the letter head of the firm) from **reputed manufacturers or their authorized distributors / dealers only** for **Supply, Installation, Testing & Commissioning (including Foundation / Earthing / Cabling work, etc.) of DG Set at Site** as per specifications mentioned in **Annexure "A"**. Interested firms may send their sealed quotations along with relevant documents for the supply of the same giving full details in sealed cover viz. Net price (inclusive of GST & other taxes, F.O.R. Engineering Store, Banganga, Katra), payment terms, delivery schedule and other conditions of sale **including special discount to SMVDSB**.

Sealed quotations addressed to undersigned should reach this office through Speed Post / Registered Post / reputed courier or personally handed over to the Receipt & Dispatch Section, Central Office, Katra Section **on or before 17.01.2025 upto 03:00PM positively**. The quotations received shall be opened by the committee in presence of representative of the firm(s) who may choose to remain present on the occasion.

S.No.	Description of item	Qty.	Location for SITC.
1.	DG Set 35 KVA 3 Phase CV-4	01 No.	Banganga, Katra

**Following particulars must be mentioned on the envelope containing quotation.**

<b><u>Quotation- "SITC of DG Set 35 KVA"</u></b> <b>NOT TO BE OPENED BEFORE 17 .01.2025 upto 03:00PM</b> <b>RFIQ No.: CO/Pur/Elect/271-IX/4273      dated: 07.01.2025</b>
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### **Terms and Conditions:**

- This is just a RFIQ and not a Purchase Order.**
- Donations to Shri Mata Vaishno Devi Shrine Board, Katra are exempted from Income Tax under Section 80-G of the Income Tax Act.
- Rates should be Net inclusive of all taxes**, having special discount to SMVDSB and F.O.R. Engg. Store, Banganga, Katra and installation, Testing and Commissioning (including Foundation / Earthing / Cabling work, etc) at Site (Rates excluding GST and Ex-Shop shall not be considered even after opening of the quotation).
- Earnest Security Deposit (EMD):**
  - The participating firm shall have to furnish the EMD in the shape of CDR/FDR amounting to **Rs. 15,000/- (Rupees Fifteen Thousand only)** pledged to FA/CAO, SMVDSB payable at Katra alongwith the offer. The participating firms may also deposit the EMD amount through NEFT/RTGS in the official A/c of Shri Mata Vaishno Devi Shrine Board, Bank Name: The J&K Bank, Account No. Account No. 0235040500001804, IFSC – JAKA0KATTRA ("0" Zero). EMD in the shape of Demand Draft shall not be accepted. **Also, no exemption for non submission of EMD is allowed.**
  - It shall be noted that if any bidder did not enclose EMD (in original) of stipulated amount or furnish CDR/FDR of an amount less than the stipulated amount as mentioned, the bid/offer submitted by the firm shall be rejected outrightly and the rates of the said firm shall not be considered even after opening.
  - The EMD of the successful bidder shall be released after SITC of DG Set in all respect subject to submission of installation, testing & commissioning report jointly by AEE (Elect), SMVDSB & concerned Unit Incharge. The same can be withheld / forfeited, in full, or in part, in case the work order is not executed satisfactorily, within the stipulated time period.

5. Participated firm (s) shall quote the rates as per the "UOM (unit of measurement)", requirement & specification of the Shrine Board.
6. No escalation in the basic rate of item shall be allowed by SMVDSB during currency of Contract. If the rate of GST is increased/ decreased or a new tax is introduced or an existing tax is abolished or any change in interpretation or application of any tax occurs in the course of performance/evaluation of contract, which was or will be assessed on the bidder in connection with the performance of the contract, an equitable adjustment of the contract price shall be made to fully take into account any such change by addition to the contract price or deduction there from as the case may be.
7. The rates should strictly be quoted **on the LETTER HEAD as per price bid format**, specification / UOM / requirement of SMVDSB. No change shall be made in the Price Bid Format enclosed by the bidder. Any deviation from the same shall tantamount to rejection of the offer / rates quoted by you. The quotation / offer should be filled neatly without any cutting/over writing. In case of any cutting / overwriting, the rates shall not be considered. **{“It is advised that the quotation shall be submitted in a computerized typed format”}**
8. The participating firms are advised to quote the rates as per the brand / make mentioned in the RFIQ. **No change of brand / make shall be entertained even after opening of quotations.** Any change in the Brand / Make shall outrightly be rejected even after opening of Quotation / issuance of Orders.
9. The successful firm is responsible for supplying genuine / original quality material to SMVDSB. Any deviation from the same leads to the rejection of the supplied material alongwith forfeiting of EMD and debarring from any further dealing with SMVDSB for a period of 03 years.
10. **Authorized manufacturer / distributor / dealers certificate must be enclosed alongwith the quotation.**
11. **Before submitting the quotation, the participating firms shall ensure that stock is available with them.**
12. **Delivery / Timeline for Completion of Work:**
  - a. The successful firm shall have to complete the entire job i.e. SITC (including Foundation / Earthing / Cabling work, etc.) at Site (Banganga, Katra) within the stipulated timeframe as mentioned in the Job Order. However, early supply / completion of job shall highly be appreciated. No extension in delivery period shall be allowed.
  - b. The successful firm is advised not to wait for last day to deliver the material as the same is urgently required for official use in SMVDSB.
  - c. The supplier shall have to mention the GST No. 01AAETS9822J1ZC of (Shri Mata Vaishno Devi Shrine Board) while raising their bill of supplies.
  - d. While filing GSTR-I, the supplier shall classify the supply / service made to SMVDSB under Business to Business (B to B) Sales.
  - e. The firm shall have to mention the HSN Code while raising the bills of supplies.
  - f. The supplier shall file GSTR-I and 3B within due dates prescribed under the CGST/SGST Act 2017 so as to enable SMVDSB to claim timely input credit. In case of default, interest @2% per month of the tax amount shall be charged and recovered from the defaulting supplier.
  - g. The supplier who opted for QRMP scheme must opt for Invoice Furnishing Facility (IFF) to file their details of outward supplied in first two months of the quarter to pass on the credit to the Shrine Board.
13. **Warranty: The bidder shall provide one (01) year warranty, on the site repair of said DG Set during the warranty period without any extra cost to SMVDSB including cost of spares and visiting charges of Engineer / Technician. In case of Non-OEM bidder, the OEM's authorization certificate / confirmation of extending the warranty during the quoted period must be attached.**
14. **The terms of payment shall be as under:-**
  - a) 90% payment shall be released after the successful completion of work i.e. supply/installation/ testing /commissioning (SITC) of DG Set at Site, subject to satisfactory report received from the AEE(Elect), SMVDSB through Engineer Incharge, SMVDSB.

- b) Balance 10% shall be kept as Security Deposit and shall be released after Defect Liability Period of **01 Year**, subject to satisfactory report received from the AEE (Elect), SMVDSB through Engineer Incharge, SMVDSB.

**15. Inspection / Lifting Back of Rejected Supplies:**

- a. On receipt, the material shall be inspected / checked by our Inspection Committee and if found of inferior quality/defective/not conforming to specifications, the same will be rejected and the Board shall be at liberty to have the same procured from open market at the risk & cost of the supplier whereby the original supplier shall be liable to pay the extra cost, if any, involved in the process.
- b. The rejected material shall have to be lifted by the supplier at his own risk and cost within a week's time failing which storage charges @2% per day of the total value of the rejected supply as may be deemed fit to the authority shall be levied.
- c. Beyond one month the material shall be auctioned without any communication and storage charges @2% per day of the total value of the Purchase /Supply Order shall be deducted from any pending payment of the supplier.

**16. Penalty:**

- a. In case the work is not completed within the stipulated timeframe (as mentioned in the Work Order), the supplier is liable to penalty for the delay i.e. i) upto 07 days @ 0.5% ii) from 8<sup>th</sup> day upto 15<sup>th</sup> day @ 1% iii) from 16<sup>th</sup> day upto 22<sup>nd</sup> day @ 1.5% and iv) from 23<sup>rd</sup> day to 30<sup>th</sup> day @ 2% shall be imposed on each pending item as per the approved rate/quantity mentioned in the PO of the value of the pending supplies.
- b. In case the work is not completed beyond the penalty period, the work order issued shall be deemed to have been cancelled and relevant penalties shall be imposed including forfeiting of EMD submitted by the firm.

**17. Debarring**

If the successful bidder / supplier / firm fails to comply with the terms and conditions of the RFIQ after successful culmination of the RFIQ and placing of purchase / work order, the firm shall be debarred from further dealing with SMVDSB for a period of 03 years and the EMD/Security Deposit, if any, of the firm shall be forfeited without any communication.

**18. SMVD Shrine Board reserves the right to:**

- a) Cancel the RFIQ without any prior notice.
  - b) Negotiate the quoted rates, terms and conditions with the lowest bidder or any of the other bidder to ascertain the suitability of the acceptable offer.
  - c) Procure the material on Quality Basis.
  - d) Reject, accept or prefer any quotation in part or full without assigning any reason whatsoever at any stage
  - e) Re-invite the quotations at its sole discretion
19. Standard Terms and Conditions shall also be incorporated in the Work Order to be issued in favour of the successful bidder/firm.
20. Conditional, illegible, ambiguous quotation(s) and quotation(s) received after the stipulated date and time shall be outrightly rejected.
21. **One copy of the RFIQ document duly signed and stamped accepting the terms and conditions shall also be enclosed alongwith the offer.**

Sd/-

(Vipan Bhagat, JKAS),  
Asstt. Chief Executive Officer

Seal & Signature of the bidder

**PRICE BID**  
(on the letter head of the firm)

The Asstt. Chief Executive Officer (VB),  
Shri Mata Vaishno Devi Shrine Board,  
Katra.

**Subject: Quotation for supply of DG Set 35 KVA 3 Phase CV-4.**

**RFIQ No. CO/Pur/Elect/271-IX/4273 dated: 07.01.2025**

Sir,

I, \_\_\_\_\_ representative / proprietor of  
M/s \_\_\_\_\_ hereby submit my following rate as per the  
specifications / UOM / requirement of Shrine Board, NET Rate inclusive of GST, Freight,  
Loading / Unloading and other taxes / charges F.O.R. Engineering Store, Banganga,  
Katra:-

Description of items	Net Rate in Rs. (for SITC at site)
<b><u>Brands / Makes :</u></b> <b>KIRLOSKAR (KOELGREEN) / MAHINDRA / CUMMINS / EICHER</b>	
<b><u>Specifications of DG Set 35 KVA 3 Phase CV-4 :</u></b>	
Prime Rating at rated rpm (as per ISO8528)	35 KVA 3 Phase
Frequency	50 Hz
Power factor	0.8 Lagging
Voltage	230 V
DG Set Noise Level at 1 meter	<75 dBA
Fuel tank capacity	72 ltrs
Weight of DG Set with canopy (approx.)	1025 Kg
Overall dimension of DG Set	2500mm length, 950 mm width & 1385 mm height
Electrical Battery in R-Voltage	12 Volt DC
Rated output	31 KW
No. of Cylinder	3 No.
Rated Speed	1500 RPM
Lube Oil Change Period	500 Hrs
Coolant Capacity	10 Ltrs
Alternate Efficiency (at 100% load) 0.8 pf	88.4%
Max. Voltage at Full Load 0.8 pf lag	16%

Notwithstanding anything mentioned in our price bid, we hereby accept all the terms and conditions mentioned in the RFIQ which are being signed in token of my acceptance. We hereby undertake and confirm that I/we have understood the specifications properly and shall supply the material as per the required / higher specifications to SMVDSB.

I further affirm that in case, I fail to abide-by the conditions or upto the entire satisfaction of the Shrine Board; I shall be liable to the penalties under rules. I further hereby declare that my firm is not blacklisted.

Yours sincerely,

Seal & Signature \_\_\_\_\_

M/s \_\_\_\_\_

Contact Person: \_\_\_\_\_

Contact No. \_\_\_\_\_

E-mail Id: \_\_\_\_\_

- Please read all the contents of the RFIQ before the submission of the quotation.